

IRVINGTON CITY COUNCIL
109 W Caroline St. Irvington, KY 40146
REGULAR MEETING
MINUTES
JANUARY 2, 2024

CALL TO ORDER

The Regular Meeting of the Irvington City Council was called to order by Mayor Charles Douglas Lucas at 7:00 pm ET. Prayer was led by, Pastor Robert Young II and followed by the Pledge to the American Flag. Council Members Rhea Ballman, Donald Board, Karen Kinnison, Billy Snyder and Robert Young III and City Attorney Rachel Brown were all present. Council Member Charles Poole was absent.

PRESENTATION: BLUEGRASS ENGINEERING

Paul Reynolds with Bluegrass Engineering gave an update on the current projects. Only 13% of the waterline replacement project remains to be completed. Abbico Contracting has completed 94 on-side and 38 off-side assemble service line replacements. Request for draw #5 was present in the amount of \$36,203.00 and payment will be made to Abbico once the KIA funds are received. He further added that the Lon Dowell Waterline Extension project was submitted and waiting on approval from the Kentucky Department of Water. The Meade County Water District submitted a contract to supply the water for the extension for the council to review.

MINUTES: DECEMBER 4, 2023

Councilwoman Rhea Ballman moved to approve the minutes of the December 4, 2023 Regular Meeting and Councilman Billy Snyder seconded. Motion carried by majority vote with all Members present voting aye.

CITY CLERK/TREASURER REPORTS

City Clerk/Treasurer Sherrie Lawson presented the Treasurer's November Financial Report for the Council's review. City Clerk/Treasurer Sherrie Lawson reported a total Meade Co RECC Collections for December -\$28,521.24. There were 14 City Stickers sold, 8 Business Licenses renewals and 1 new business License application – Arlando Payton Real Estate. Total overtime for the year: Office Staff 53.19 hours, Operation/Maintenance 184.04 hours and Police Department 1,085.55 hours.

BUSINESS LICENSE APPROVAL

Councilwoman Rhea Ballman moved to approve the new business license and Councilman Billy Snyder seconded. Motion carried by majority vote with all Members present voting aye.

PUBLIC WORKS DIRECTOR REPORT

Public Works Director, Chris Lucas reported the following: pumped 2 tanks, listened to some service leaks, replaced more service lines, picked up trash on the roads, hauled a load to the recycle center and serviced some equipment for winter.

POLICE CHIEF REPORT

Police Chief Jason Ballman reported the two new officers will graduate from the academy on February 8, 2024 and be certified for full-time duty. The 2017 Durango caught on fire and 2017 Charger has issues with the steering column both needed to be repair again and were beginning to not be reliable. He asked if the council would consider purchasing a new vehicle if the budget allowed no action was taken.

Since Fire Chief Jeremy Hougland had been deployed, Police Chief Jason Ballman was temporarily filling the position. He reported to the Council Members that the fire department had several new members and all current members were up-to-date on training requirements.

OLD BUSINESS

City Attorney Rachel Brown submitted an Occupational License Tax (Net Profits) Draft for the Council to start reviewing.

NEW BUSINESS

City Clerk/Treasurer Sherrie Lawson explained that the Cecilian and First State Bank CD's and accounts needed to be updated as listed on the agenda.

- 1) Cecilian Bank CD. Mayor Lucas entertained a motion to remove Yvonne Kenndy as a signer and add Charles Douglas Lucas and Sherrie Lawson to the CD with both signatures required to cash the CD. (All Certificates of Deposit need Council Approval before cashing). Councilwoman Rhea Ballman moved and Councilwoman Karen Kinnison seconded. All member present voting aye. Motion carried.
- 2) First State Bank Accounts. Mayor Lucas entertained a motion to change signers on checking and savings accounts with the City Tax ID Number to include: Mayor Charles Douglas Lucas, City Clerk Sherrie Lawson, Assistant Clerk Kristie Taul and Administrative Assistant Janet Robinson. Except for accounts number KIA-22CWW317 and KIA-21CWS125 which will remain the same. Councilwoman Rhea Ballman moved to approve and Councilwoman Karen Kinnison seconded. All members present voting aye. Motion carried.

- 3) First State Bank CDs. Mayor Lucas entertained a motion to change signers on the CDs with the City of Irvington Tax ID number to include: Mayor Charles Douglas Lucas and City Clerk Sherrie Lawson with both signatures required to cash CD's). Councilwoman Rhea Ballman moved to approve and Councilwoman Karen Kinnison seconded. All member present voting aye. Motion carried.
- 4) Change all accounts with the Tax ID number to start with "City of Irvington". Mayor Charles Douglas Lucas entertained a motion to change all accounts titles to start with "City of Irvington". Councilwoman Rhea Ballman moved to approve and Karen Kinnison seconded. All members present voting aye. Motion carried.

City Clerk/Treasurer added that the sewer project account (KIA-21CWS125) needed to be closed since the project was completed. All members agreed to close the account.

As there was no further business to come before the Council, Councilwoman Rhea Ballman moved to adjourn this meeting and Councilman Billy Snyder seconded. Motion carried by unanimous consent and the meeting was adjourned at approximately 7:48 pm ET.

CHARLES DOUGLAS LUCAS, MAYOR

ATTEST:

SHERRIE LAWSON, CITY CLERK/TREASURER